

**August 13, 2019 - EXEC BOARD Minutes**  
**Meeting called to order: 5:44PM**

**Attendees:**

**Michele Sedlacsik, Shelly Orzechoski, Jennifer Linwood, Eric Daubert, Charlie DiCarne**

**THINGS NEEDED TO BE VOTED ON:**

Nothing at this time

**THINGS RECENTLY VOTED ON:**

Staff jackets - to be distributed each season, 2 backpacks, and UA jacket for Charlie

Backpacks distributed, Jackets on backorder

**Follow up:**

WSO - We will meet with Joe/ Board member about future with WSO concessions in August  
- waiting on a date

**Activity fee purchases:**

Water jugs - We purchased 56 water jugs

WT shirts - purchased for all students

Show shirt - purchased for students and the parent preview night

Guard jackets - purchased 13 of these

**Guard purchases:**

Costume - purchased 8/13

Flags - purchased

Guard shoes - new item - activity fee will cover this. Guard is receiving a new color/style

Unitard/gloves - guard will purchase on their own, but will be allowed to use activity fee

Lauren is the instructor working with them right now, she measured all the girls and Michele S. ordered costumes online today.

Flags ordered, check cleared, where are the items.

Guard shoes getting fitted on Thursday. Students are responsible for tights/unitards. If they have their receipts they can get reimbursed from their student accounts.

Current gloves are fine, we have 18 pairs in stock.

Novelties:

Online sale was done from 7/15-7/28. Deliveries should arrive at the HS during the first week of camp.

I think we will probably do a similar sale in the beginning of November so that it arrives in time for the holidays.

We need a parent to chair fan gear/novelties to chair this year. We don't have samples of everything that is available from Kampus Klothes. Everything came prepackaged for online sale. Michele will ask for volunteer tonight at the General Meeting.

Kampus Klothes requires a 3 week turn around time for items ordered so if we do another order in the fall we should end of October/November for holiday sale.

Parent preview night we will sell whatever we have upstairs.

COB

Students will receive the packet on 8/13. The packets will be labeled so that every student is accounted for.

COB contract needs to be collected from all students - These forms go to the Treasurer.

Exec board voted to not charge a COB chair the 1<sup>st</sup> \$25 dollars that is part of the contract

Fundraisers - Need chair for this committee

- Wawa coupon fundraiser - Kim Bayer - ongoing sale - 37 5 coupons purchased initially. Coupons to be purchased prior to Parent Preview and also that night
- Car wash - Cooters need a family to shadow them for August car wash Weckerly's volunteered
- Chick - filA dates -
  - 9/18/2019, 1/15/2020, 3/18/2020, 5/13/2020.
- Chipotle night
  - 10/15/19
- Pie fundraiser Pie sale is actually a very big fundraiser. We will be selling pies again

this year.

- Trivia Night - we still have Warminster Presbyterian church for 11/15?
- Poinsettia sale
- Dates for Designer Bag Bingo - March 14th or 21st - **Can't hold at WT anymore. Email Dr. Best for additional information as we want to make sure the district is being consistent not just for HS fundraisers but middle and elementary schools as well.**
- Dates for Foodtruck - April 25th, May 9th, or the 16th -
  - Thoughts on changing it to an evening - Friday or Saturday?
  - What else can we use to draw people in? **Car show?**

#### Treasurer's report

- The TD Bank account has \$49,713.19 as of 7-31-19.
- Audit - Kristin Deissler reported that there were no issues and we can proceed
- File paperwork with the State to keep our non-profit status - completed 8/12/19

Budget for 2019-2020 season - Eric will provide budget worksheets

Budget for 2019 COB - Will be done on 8/14

**Recommended updates to budget forecast:**

**Food truck festival \$5,000 too high, change to \$2,500**

**Payment to Calvcade of bands is due, Eric will send them a check.**

#### **Pool Party**

Richboro Swim club - They can accommodate us on 8/23 from 12-3pm for \$11/person  
Students will pay \$10. WT MBA will pay the extra \$1.

Money will be collected during the first week of camp.

Should we ask for snacks/desserts from parents? **YES**

#### **Dates for the season:**

Shoe-fitting - 8/14

Crooked Eye - 8/18 confirmed

Pool Party - 8/23

Upper Moreland Football - 8/23

Car wash - 8/24

Band Preview - 8/29  
Picture day - 8/30 - (Senior pics - Kristen and Kim)  
Homecoming 9/13  
Senior Rec Night - 10/11  
Champs - 11/9 (WCU - Yankee (75 kids or more)) or 11/10 (Hershey - Liberty (under 75 kids))  
Trivia Night - 11/15 secured at Warminster Presbyterian church no alcohol (150 people) hall is FREE - Do we want to try this?  
Band Banquet - 1/17/20  
Designer Bag Bingo - Looking into 3/14 or 3/21

#### QUESTIONS FOR CHARLIE -

Nurse expectations - **yes to attend calvalcade and if available Yes to football, but football is covered with an ambulance and athletic trainer if needed. Nurse does not need to ride the bus to football games.**

Amount of money WT MBA is required to spend on techs? We still do not know how much of the salaries we are expected to cover...

Facebook group - By the Light??? - In June we had discussed changing the parameters on the William Tennent Marching Band Photos, but we didn't know about this Page. **Leave as is**

**Contracts for techs, still waiting to hear from Charlie on how much money will be needed. His initial guess is we have to pay DJ, he will need a W9. Range of \$1,000 to \$1,500. Lauren will be in district, and another guard person would be covered by the district.**

**Drill writer was fired by Charlie. He asked for the money back. New person being hired will get \$1,500. We are asking for \$650 back because he only wrote about 10% of the show. (paid \$750)**

**Breakdown of \$8,000 budgeted (\$1,500 DJ, \$1500 drill writing, \$3K music, \$2k balance for any last minute items)**

#### NEW BUSINESS:

Fundraising -

- August -
  - 8/12 - Wawa coupon fundraiser -
  - 8/18 - Parent's Night Out - Crooked Eye Brewery -
  - 8/24 - August Car Wash -
- September
  - 9/18 - Chick-fil-A - WTMB -
- October
  - 10/15 - Chipotle -
  - 10/ - WSO -
- November -
  - Pie Sale -
- December
  - WSO -
  - Poinsettia sale -
  
- January
  - 1/15 - Chick-fil-A - Indoor Guard - \$94.06
- February
  
- March
  - WSO -
  - 3/18 - Chick-fil-A - Jazz - \$91.11
  - 3/14 or 3/21 - Designer Bag Bingo
- April
  - Clothing Drive - \$345
  - 4/28 - Food truck
- May
  - 5/18 - WSO -
  - 5/25 - Car Wash (General fund) -
  
- Amazon smile - Gives 0.5% back on the purchase price of eligible products. Families just need to select WT as their charitable organization.